**American Enterprise Project Pre-judged Report Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Project specifically promotes local understanding of and support for the American Enterprise system** | *Project is not an American Enterprise Project* | *Project promotes local understanding of OR shows how to support the American Enterprise system but not both* | *Project promotes local understanding of and support for the American Enterprise system* | *Project indicates future activities or steps that could be taken to further the work started* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Describe research into school and/or community needs** | *No evidence of school and/or community research* | *Research was completed but not clearly outlined* | *Research clearly completed and clearly outlined* | *Research was planned, executed, and evaluated* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Describe planning, development, and implementation of project** | *No evidence of planning, development, or implementation of project* | *Planning, development, OR implementation explanation is missing* | *Planning, development, and implementation activities / steps are clearly described* | *Planning, development, and implementation activities/steps are described and rationale for types of activities is given* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Show evidence of publicity received** | *No evidence of publicity received* | *Information about publicity was written in the report but no evidence of publicity is available* | *Project was recognized within the school and/or community* | *Project was recognized in more than one way by the school and/or community* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Report benefits to and degree of impact on the school and/or community** | *School and/or community impact is not addressed* | *Project was completed and served a purpose* | *Project created tangible results that benefitted the school and/or community* | *Project impacted the school and/or community to a level that something has dynamically changed, and the project should continue* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Evaluate the project** | *No evidence of project evaluation is provided* | *Project was evaluated* | *Project was evaluated and the evaluation was assessed* | *Project was evaluated and recommendations for change were given* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Report Format** | | | | | |
| **Guidelines followed and report arranged according to rating sheet (See above Expectation Items)** | *Missing one or more sections and/or does not follow rating sheet* | *All information presented, but order inconsistent with rating sheet* | *Information arranged according to rating sheet* | *Presented in the correct order and includes written transitions between sections* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Format and design a business report** | *Does not format document* | *Inconsistent formatting, excessive white space, and/or unrelated graphics and/or photos* | *Consistent formatting throughout the report* | *Utilizes full bleed, effective use of space, related defined graphics, and consistent formatting* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Include correct grammar, punctuation, and spelling** | *More than 5 grammar, punctuation, or spelling errors* | *3-4 grammar, punctuation, or spelling errors* | *No spelling errors, and not more than 2 grammar or punctuation errors* | *No spelling errors, and not more than 1 grammar or punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Report Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |

**Banking & Financial Systems Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:** Concepts and practices/basic terminology/ government regulations/ financial services/ technology / types of institutions/ ethics/ financial careers/ taxation | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Broadcast Journalism Presentation Rating Sheet ❑ Preliminary ❑ Final**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation represents a LIVE BROADCAST** | *Presentation is 100% pre-recorded* | *Presentation is pre-recorded with a small amount of LIVE broadcast* | *Presentation represents a LIVE broadcast with supporting features* | *Presentation represents a LIVE broadcast with creative techniques and supporting features* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Demonstrates understanding of the event topic** | *No understanding of topic as it related to the event guidelines or wrong topic* | *Identifies event topic, but does not demonstrate understanding* | *Identifies and demonstrates understanding of event topic* | *Uses industry terminology to demonstrate the understanding of the event topic* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Quality writing related to the topic** | *Writing lacks a clear voice and original style. Lead is neither original nor catchy, is overused or boring.* | *Writing is rather bland; lacks a clear voice and/or sense of originality. Lead is adequate but not extremely catchy or original* | *Writing is adequate but not extremely compelling, is wordy or voice is unclear. Lead is appropriate to story and effective at attention* | *Writing is strong and effective with a clear voice and active verbs. Lead is original and catchy and invites readers.* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Quality of news broadcast** | *Broadcast was not complete. No graphics used, no creativity in production/product.* | *Does not fully resemble a news broadcast. Little to no creativity in production or product. Limited graphics and support.* | *Over half of the presentation/product resembles a news broadcast. Some creativity present. Graphics present and effective.* | *Impressive overall broadcast. Clear balance of creativity/realism. Production graphics well done. Balanced team effort.* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Business Ethics Pre-judged Report Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Content** |  | | | | |
| **Identifies and defines ethical issues presented in the topic** | *No identification of ethical issues as it relates to the event guidelines* | *Identifies OR defines the ethical issues* | *Identifies and defines the ethical issues* | *Identifies and defines the ethical issues using industry terminology* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Explains why the ethical issues happened** | *No reasons cited for the ethical issues* | *Reasons for the ethical issues identified but were not on target* | *Several, but not all, reasons accurately identified* | *All reasons addressed and analyzed* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Provides logical solutions as to how the ethical issues should be resolved** | *No ethical solutions are identified* | *One ethical solution provided* | *Ethical solution provided with supporting evidence* | *Feasible, logical solutions recommended for all issues* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Recommends safeguards that should have been in place to prevent the ethical issues** | *No safeguards identified* | *One safeguard provided* | *Safeguards provided with supporting evidence* | *Feasible, logical safeguards recommended for all issues* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Report Format** |  | | | | |
| **Follows event guidelines** | *Does not follow event guidelines* | *Inconsistent with event guidelines* | *Consistent with event guidelines* | *All guidelines were followed, including businessperson interviews* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Includes correct grammar, punctuation, and spelling** | *More than 5 grammar, punctuation, or spelling errors* | *3-4 grammar, punctuation, or spelling errors* | *No spelling errors, and not more than 2 grammar or punctuation errors* | *No spelling errors, and not more than 1 grammar or punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Report Total (50 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Business Ethics Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Content** |  | | | | |
| **Identifies and defines ethical issues presented in the topic** | *No identification of ethical issues as it relates to the event guidelines* | *Identifies OR defines the ethical issues* | *Identifies and defines the ethical issues* | *Identifies and defines the ethical issues using industry terminology* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Explains why the ethical issues happened** | *No reasons cited for the ethical issues* | *One reason for the ethical issue(s) identified but were not on target* | *One reason identified for the ethical issue(s) identified and on target* | *Two or more reasons identified, on target, and analyzed* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Provides logical recommendations as to how the ethical issues should be resolved** | *No recommendations are given* | *One recommendation provided but no supporting evidence* | *One recommendation provided with supporting evidence* | *Two or more recommendations provided with evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Recommends safeguards that should have been in place to prevent the ethical issues** | *No safeguards identified* | *One safeguard provided but no supporting evidence* | *One safeguard provided with supporting evidence* | *Two or more safeguards recommended with supporting evidence* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Research shows quality and related information to the ethical issues and incorporates input of businesspeople interviewed** | *No research done with 3 or more inaccurate statements* | *Research is unrelated to the ethical topic and 1-2 inaccurate statements* | *All research is accurate with no reference made to supporting evidence* | *Research is accurate with supporting evidence provided; incorporates input of businesspeople interviewed as part of presentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** |  | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Business Management Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Information and  communication systems,  human resource  management, financial  management, business  operations, management  functions, business  ownership, careers,  ethics, marketing, social  responsibility, economic  concepts, strategic  management | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Business Plan Pre-judged Report Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Executive Summary**  Provide brief and concise Executive Summary. Convince reader that business concept is sound and has a reasonable chance of success | *No Executive Summary* | *Executive Summary is provided but does not show evidence of sound business concept OR reasonable chance of success* | *Executive Summary is proved AND show evident of sound business concept and reasonable chance of success* | *Executive Summary serves as a strong introduction and transitions into the remainder of the report* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Develop Company Profile**  Legal form of business  Effective date of business  Company mission statement/vision  Company governance  Company location(s)  Immediate development goals  Overview of company’s financial status | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Present Industry Analysis**  Description of industry (size, growth rates, history)  Trends and strategic opportunities with industry | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Present Target Market**  Target market defined (size, growth, potential, needs)  Effective analysis of market’s potential, current patterns, and sensitivities | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Discuss Competition**  Key competitors identified  Effective analysis of competitors’ strengths and weaknesses  Potential future competitors  Barriers to entry for new competitors identified | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Marketing Plan & Sales Strategy**  Key message to be communicated identified  Options for message delivery identified and analyzed including Web process  Sales procedures and methods defined | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Operations**  Business facilities described  Production plan defined and analyzed  Workforce plan defined and analyzed  Impact of Technology | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Management & Organization**  Key employees/principals  identified and described  Board of Directors, advisory committee, consultants, and other human resources identified and described  Plan for identifying, recruiting, and securing key participants described  Compensation and incentives plan | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Provide Long-term Development**  Goals for three, five, or more years are identified and documented  Risks and potential adverse results identified and analyzed  Strategy in place to take business toward long-term goals | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Financials**  Type of accounting system to be used is identified  Financial projections are included and reasonable   * Year 1 monthly cash flow * Year 1 monthly income statement * Yearly income statements for Years 1, 3 and 5 | *More than one of the components listed is not addressed* | *Description of one or more components is limited OR one or more components is not described* | *All components are described adequately* | *All components are described adequately with supporting documentation* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Report Format** | | | | | |
| **Guidelines followed and report arranged according to rating sheet (See above Expectation Items)** | *Missing one or more sections and/or does not follow rating sheet* | *All information presented, but order inconsistent with rating sheet* | *Information arranged according to rating sheet* | *Presented in the correct order and includes written transitions between sections* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Format and design a business report** | *Does not format document* | *Inconsistent formatting, excessive white space, and/or unrelated graphics and/or photos* | *Consistent formatting throughout the report* | *Utilizes full bleed, effective use of space, related defined graphics, and consistent formatting* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Include correct grammar, punctuation, and spelling** | *More than 5 grammar, punctuation, or spelling errors* | *3-4 grammar, punctuation, or spelling errors* | *No spelling errors, and not more than 2 grammar or punctuation errors* | *No spelling error, and not more than 1 grammar or punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Report Total (200 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Client Service Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Communicates position on role play scenario** | *No position communicated* | *Communicates position not related to problem* | *Communicates position on problem* | *Communicates in a professional manner position on problem in scenario* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Displays empathy/diplomacy when responding to role play scenario** | *No empathy or diplomacy displayed* | *Empathy or diplomacy displayed in response to role play scenario* | *Empathy and diplomacy displayed in response to role play scenario* | *Display of empathy and diplomacy skills add to resolution of role play scenario* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Shows knowledge of terminology and components related to the role play** | *No understanding of the role play demonstrated* | *Terminology is presented but not expanded on* | *Clear understanding of terminology and implementation into presentation* | *Terminology is communicated clear enough for client (judge) to proceed on their own* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates conflict resolution and closure to the role play** | *No closure was provided* | *Situation was closed OR conflict was resolved* | *Conflict was resolved, the situation has closure* | *Conflict was resolved, the situation has closure, and client (judge) is satisfied* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor did not appear prepared* | *Competitor was prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor did not demonstrate self-confidence* | *Competitor demonstrated self-confidence and poise* | *Competitor demonstrated self-confidence, poise, and good voice projection* | *Competitor demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Coding & Programming Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| Code Quality | | | | | |
| **Appropriate use of comments, naming conventions, and proper formatting** | *No commentary provided* | *Commentary provided but is not logical* | *Commentary provided assists the user throughout the demonstration* | *Commentary provided is logical, useful, and complete* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Appropriate use of classes, modules, and/or components** | *Identifiers not used* | *Identifiers are used for programming elements but are incorrectly placed* | *Identifiers are used and are accurate in all instances* | *Identifiers exhibit an advanced knowledge of programming* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| User Experience | | | | | |
| **User interface is intuitive or clear instructions are provided** | *No instructions provided and is not intuitive* | *Instructions provided or app is not intuitive* | *Appropriate & clear instructions are provided* | *Program is intuitive and clear instructions are provided* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Users can easily navigate between pages** | *No help menu or navigation system incorporated* | *Includes basic help menu and usable navigation* | *Interface contains no spelling errors, has interactive help menu, and has no navigation errors* | *Program use also includes an intelligent feature such as an interactive Q&A* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **User input is validated** | *User input isn’t validated* | *User input is somewhat validated* | *User input is validated* | *Input validation applied on both syntactical and semantic levels* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| Functionality | | | | | |
| **Program addresses all parts of the prompt** | *Program does not address the topic/problem* | *Program addresses the topic/problem at a minimal level* | *Program fully addresses the topic/problem* | *Program fully addresses the topic/problem, and the correlation is explained in the instructions* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Program generates a presentable report** | *Output reports are not accurate or not available* | *Output reports are not sufficient to analyze data* | *Output reports are error free and provide all necessary information to analyze data* | *Output reports allow user to customize and analyze information* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Data storage is persistent** | *Where data is stored is unclear* | *Where data is stored may not be secure* | *Data storage is clear, and storage is secure* | *Data storage includes dynamic backup feature* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Community Service Project Pre-judged Report Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Project has specific goals and provides service to the community and its citizens** | *Project is not a Community Service Project* | *Project has specific goals OR provides service to the community and its citizens but not both* | *Project has specific goals AND provides service to the community and its citizens* | *Project has quantitatively defined goals and indicates future activities or steps that could be taken to further the work started* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Describe research into school and/or community needs** | *No evidence of school and/or community research* | *Research was completed but not clearly outlined* | *Research clearly completed and clearly outlined* | *Research was planned, executed, and evaluated* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Describe planning, development, and implementation of project** | *No evidence of planning, development, or implementation of project* | *Planning, development, OR implementation explanation is missing* | *Planning, development, and implementation activities / steps are clearly described* | *Planning, development, and implementation activities/steps are described and rationale for types of activities is given* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Show evidence of publicity received** | *No evidence of publicity received* | *Information about publicity was written in the report but no evidence of publicity is available* | *Project was recognized within the school and/or community* | *Project was recognized in more than one way by the school and/or community* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Report benefits to and degree of impact on the school and/or community** | *School and/or community impact is not addressed* | *Project was completed and served a purpose* | *Project created tangible results that benefitted the school and/or community* | *Project impacted the school and/or community to a level that something has dynamically changed, and the project should continue* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Evaluate the project** | *No evidence of project evaluation is provided* | *Project was evaluated* | *Project was evaluated and the evaluation was assessed* | *Project was evaluated and recommendations for change were given* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Report Format** | | | | | |
| **Guidelines followed and report arranged according to rating sheet (See above Expectation Items)** | *Missing one or more sections and/or does not follow rating sheet* | *All information presented, but order inconsistent with rating sheet* | *Information arranged according to rating sheet* | *Presented in the correct order and includes written transitions between sections* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Format and design a business report** | *Does not format document* | *Inconsistent formatting, excessive white space, and/or unrelated graphics and/or photos* | *Consistent formatting throughout the report* | *Utilizes full bleed, effective use of space, related defined graphics, and consistent formatting* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Include correct grammar, punctuation, and spelling** | *More than 5 grammar, punctuation, or spelling errors* | *3-4 grammar, punctuation, or spelling errors* | *No spelling errors, and not more than 2 grammar or punctuation errors* | *No spelling error, and not more than 1 grammar or punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Report Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Computer Game & Simulation Programming Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| Concept & Design | | | | | |
| **Game addresses all parts of the prompt** | *Concept and/or topic are not addressed* | *Concept and/or topic not fully developed* | *Fully addresses the concept and/or topic* | *User with no knowledge of the concept and/or topic can identify it based on use of project* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Game rules are well-defined and clearly explained** | *Rules contain substantial errors affecting game play* | *Rules contain errors that have minimal impact on game play* | *Rules are error free as discovered through basic game play* | *At least one advanced rule feature available* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Game is challenging, but can be completed** | *Game is overly simplistic and/or cannot be completed* | *Game can be completed but is simplistic* | *Game is challenging and can be completed* | *User can navigate the game with rules as defined and several outcomes are available for completion* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| Implementation | | | | | |
| **Describes programming languages, graphic design tools, game engines or other software used** | *Program documentation not provided* | *Program documentation contains errors* | *Program documentation is error free* | *Program documentation invites use of advanced features* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Graphics and game assets are appropriate for concept and/or topic** | *No graphic design principles applied* | *Graphics are distracting/busy* | *Graphics are appropriate for the concept/topic* | *Graphics enhance the user experience* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Graphics and game assets are consistently applied** | *Graphics & assets not available* | *Graphics & assets not consistent* | *Graphics & assets consistently applied* | *Graphics & assets consistently applied and enhance the user experience* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Graphics and game assets are visually appealing and engaging** | *No design principles applied* | *Color, contrast, background, typography, sound and design are distracting or busy* | *Color, contrast, background, typography, sound, and design are appropriate for the concept or topic* | *Color, contrast, background, typography, sound, and design enhance the user experience* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| User Experience | | | | | |
| **Title screen functions and provides clear instructions** | *No title screen provided* | *Title screen has limited instructions and/or functionality* | *Title screen functions and provides clear instructions* | *Title screen provided, but allows user to execute without instructions* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Users can easily navigate between pages** | *Experience intended for the game is not defined* | *User can navigate the game but experience and purpose are not defined* | *User can navigate and complete the game following the rules* | *Game includes an operating multi-player function* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Game controls and mechanics are intuitive** | *Controls & mechanics aren’t present* | *Controls & mechanics not fully present* | *Controls and mechanics are intuitive* | *Controls and mechanics are intuitive and enhance the user experience* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Data Analysis Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the event topic during presentation** | *No understanding of event topic OR incorrect topic used* | *Understanding of topic inconsistent with event guidelines* | *Demonstrates understanding of the topic during the presentation* | *Demonstrates use of industry terminology of the topic during the presentation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Provides analysis of data** | *No attempt made to analyze the data* | *Limited, surface-level analysis provided* | *Provides analysis of the data* | *Provides deep, industry-standard analysis of data and addresses broader global impact* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Provides visualizations of data** | *No visualizations provided* | *One visualization provided that provides a superficial overview of data* | *Two visualizations provided that try to explain the trends found in the data* | *At least three professional visualizations provided that explain the overall trends found in the data in the context of the topic* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies recommendation to accomplish the purpose** | *No recommendation identified* | *Recommendation provided, but plan not developed* | *Logical recommendation and plan developed* | *Feasible recommendation and plan developed, and necessary resources identified* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Uses suitable and accurate statements related to topic’s information in presentation** | *More than three statements are inaccurate* | *One or two statements are inaccurate* | *All statements are accurate* | *All statements are accurate with supporting evidence* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Digital Animation Pre-judged Project Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Project Usability: Video plays successfully** | *Media not usable* | *Media usable but not submitted according to event guidelines* | *Media usable but not click and play* | *Media usable on multipole players/browsers* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Concept & Design Evaluation: Fully address the concept and/or topic** | *Concept and/or topic is not followed* | *Concept and/or topic not fully developed* | *Fully addresses the concept and/or topic* | *A user with no knowledge of the concept and/or topic can identify topic based on video* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Concept & Design Evaluation: Color, contrast, background, typography, sound, and design are appropriate for the concept or topic** | *No design principles applied* | *Color, contrast, background, typography, sound and design are distracting or busy* | *Color, contrast, background, typography, sound, and design are appropriate for the concept or topic* | *Color, contrast, background, typography, sound, and design enhance the user experience* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Concept & Design Evaluation: Graphics are appropriate for concept and/or topic** | *No graphic design principles applied* | *Graphics are distracting/busy* | *Graphics are appropriate for the concept/topic* | *Graphics enhance the user experience and are consistent throughout the video* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Concept & Design Evaluation: Information related to the topic is accurate** | *Animation video does not incorporate information* | *Animation video incorporates information but there are no sources or evidence of validity* | *Animation video incorporates information and backs it up with sources* | *Animation video incorporates information in an entertaining way that is backed up with sources* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Evaluation: Overall quality of elements of animation** | *Video does not incorporate any elements of animation* | *Video incorporates basic elements of animation* | *Video incorporates animation elements that are functional* | *Video incorporates animation elements that clearly have been designed in multiple ways* |  |
| 0 points | 1-10 points | 11-20 points | 21-30 points |
| **Project Evaluation: Quality of editing and transition** | *There are no transitions or evidence of video editing incorporated* | *Transitions exist but are rough and do not flow easily* | *Transitions flow seamlessly and serve as a logical component of the video* | *Multiple types of transitions are used and all flow seamlessly* |  |
| 0 points | 1-10 points | 11-20 points | 21-30 points |
| **Project Evaluation: Logical flow of thoughts** | *Flow of video does not seem logical* | *Flow does not connect each element of the video* | *Flow is logical and appears sequenced* | *Flow is logical including a clear beginning, middle, and end* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Evaluation: Video concludes with proper credits and acknowledgement of copyright and sources** | *Video does not include credits* | *Video includes credits but they are limited* | *Video includes credits that recognize the creator, contributors, and acknowledgement of materials used* | *Video includes credits that recognize the creator, contributors, and includes written acknowledgement of copyright and sources* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Total (200 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Digital Animation Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the event topic** | *No understanding of event topic OR incorrect topic used* | *Understanding of topic inconsistent from video to presentation* | *Demonstrates the topic through presentation and animation* | *Demonstrates expertise of the topic through presentation and animation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Describes the development process** | *No explanation of the development process* | *Explains the development process but does not share tangible planning documents* | *Explains the development process and shares tangible planning documents* | *Explains development process using industry terminology and displays tangible planning documents* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Describes the production process** | *No explanation of the production process* | *Explains the production process but does not share tangible planning documents* | *Explains the production process and shares tangible planning documents* | *Explains the production process using industry terminology and displays tangible planning documents* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Describes software and hardware used** | *No explanation of software and hardware used* | *Explains software OR hardware used* | *Explains software AND hardware used* | *Explains software and hardware used as well as alternative options and reasoning for final choice* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Describes animation techniques used** | *No explanation of animation techniques used* | *Identifies animation techniques used* | *Identifies animation techniques used with industry terminology* | *Identifies and explains animation techniques used with industry terminology* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Provides proper copyright documentation and citing of sources** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Digital Video Production Pre-judged Project Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Project Usability: Video plays successfully** | *Media not usable* | *Media usable but not submitted according to event guidelines* | *Media usable but not click and play* | *Media usable on multiple players/browsers* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Video Content: Fully address the concept and/or topic** | *Concept and/or topic is not followed* | *Concept and/or topic not fully developed* | *Fully addresses the concept and/or topic* | *A user with no knowledge of the concept and/or topic can identify topic based on video* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Video Content: Video contains multiple elements providing evidence of production skill** | *No evidence of video production skill demonstrated* | *Video is designed using limited video editing skill* | *Video contains transitions and use of multiple technologies* | *Video contains multiple advanced film techniques* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Video Content: Grammar, spelling, and punctuation** | *Video contains grammar or spelling errors* | *Video contains 3 or less spelling or grammar errors* | *Video contains one grammar and no spelling errors* | *Video is grammar and spelling error free* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Video Content: Copyright information and sources are noted and documented, and video content is original** | *Copyright information or sources not addressed or cited incorrectly AND video content is not original* | *Material violates copyright and source guidelines OR video content is not original* | *Copyright information and sources documented, and video content is original* | *Copyright compliance is documented, sources cited using visual representation, and video content is original* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Evaluation: Video has logical flow of information** | *Flow of video does not seem logical* | *Flow does not connect each element of the video* | *Flow is logical and appears sequenced with beginning, middle, and end* | *Video is logical, flows well and includes a call to action at the end* |  |
| 0 points | 1-14 points | 15-24 points | 25-30 points |
| **Project Evaluation: Quality of editing and transition** | *There are no transitions or evidence of video editing incorporated* | *Transitions exist but are rough and do not flow easily* | *Transitions flow seamlessly and serve as a logical component of the video* | *Multiple types of transitions are used and all flow seamlessly* |  |
| 0 points | 1-14 points | 15-24 points | 25-30 points |
| **Project Evaluation: Audio and visual elements are coordinated** | *Audio and visual elements are limited* | *Audio and visual elements do not include variety* | *Audio uses a variety of sources including direct audio and dubbed audio; visual includes multiple camera angles and techniques* | *Audio and visual uses variety of sources and special effects* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Evaluation: Use of video/film techniques** | *Video technology use not evident* | *Video incorporates use of film techniques* | *Video incorporates advanced use of film techniques* | *Video contains multiple advanced film techniques such as special effects* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Total (200 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Digital Video Production Presentation Rating Sheet**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** | |
| **Demonstrates understanding of the event topic** | *No understanding of event topic OR incorrect topic used* | *Understanding of tropic inconsistent from video to presentation* | *Demonstrates the topic through presentation and animation* | *Demonstrates expertise of the topic through presentation and animation* |  | |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Describes the use and implementation of innovative technology** | *No explanation of use or implementation of technology* | *Identification OR implementation of innovation technology* | *Implementation and demonstration of video techniques, equipment, and software* | *Expert description and demonstration of video techniques, equipment, and software* |  | |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Explains the design and development process** | *No explanation or description of the design and development process* | *Competitor(s) explains the design OR development process* | *Competitor(s) explain both the design and the development process* | *Expert industry explanation of both design and development process* |  | |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Incorporates video into presentation** | *Does not present video* | *Video of any length presented* | *Video is presented, but inadequate introduction and transition back into presentation* | *Video is presented, with adequate introduction and transition back into presentation* |  | |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Copyright and source information is noted and documented, and video content is original** | *Copyright information or sources not addressed or cited incorrectly AND video content is not original* | *Material violates copyright and source guidelines OR video content is not original* | *Copyright information and sources documented, and video content is original* | *Copyright compliance is documented, sources cited using visual representation and video content is original* |  | |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  | |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  | |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  | |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |  |
| Name(s): |  | | | | | |
| School: |  | | | | | |
| Judge Signature: |  | | | | Date: | |
| Comments: | | | | | | |

**Electronic Career Portfolio Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Resume** | *Resume not included or demonstrated* | *Provides a review of resume including experiences, qualification, and special skills* | *Provides a review of resume using multiple visual aids* | *Provides a review of resume and integrates interactive features of technology into presentation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Career Research** | *Career research not included or demonstrated* | *Shares research on desired career* | *Shares research on desired career and correlates personal qualifications to this career* | *Shares research and qualifications for career and incorporates statistics, data, salary, and obstacles* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Career Related Education** | *No demonstration of career related education* | *Shares information about school activities and work experiences* | *Shares information about school activities and work experiences and how one prepared for the other* | *Correlates experience and education and provides details about a career research project* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Special Skills or Proficiencies** | *No demonstration of special skills or proficiencies* | *Shares about one special skill or proficiency related to desired career* | *Shares about one special skill or proficiency related to desired career they have earned and how it makes them qualified for their selected career* | *Shares and correlates at least one special skill or proficiency related to desired career skill that is linked to a certification or endorsement* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Portfolio Usability** | | | | | |
| **Navigation is easy and effective** | *Navigation made no sense* | *Navigation was difficult* | *Navigation was somewhat effective* | *Navigation was easy and effective* |  |
| 0 points | 1-5 points | 6-10 points | 11-15 points |
| **Clear presentation with logical arrangement of information** | *Presentation was not clear* | *Presentation had very little logical arrangement* | *Presentation flowed in somewhat logical sequence* | *Presentation flowed in a very logical sequence* |  |
| 0 points | 1-5 points | 6-10 points | 11-15 points |
| **Pre-Judged Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |
| **Electronic Career Portfolio Presentation Rating Sheet** | | | | | |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Resume** | *Resume not included or demonstrated* | *Provides a review of resume including experiences, qualification, and special skills* | *Provides a review of resume using multiple visual aids* | *Provides a review of resume and integrates interactive features of technology into presentation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Career Research** | *Career research not included or demonstrated* | *Shares research on desired career* | *Shares research on desired career and correlates personal qualifications to this career* | *Shares research and qualifications for career and incorporates statistics, data, salary, and obstacles* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Career Related Education** | *No demonstration of career related education* | *Shares information about school activities and work experiences* | *Shares information about school activities and work experiences and how one prepared for the other* | *Correlates experience and education and provides details about a career research project* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Special Skills or Proficiencies** | *No demonstration of special skills or proficiencies* | *Shares about one special skill or proficiency related to desired career* | *Shares about one special skill or proficiency related to desired career they have earned and how it makes them qualified for their selected career* | *Shares and correlates at least one special skill or proficiency related to desired career skill that is linked to a certification or endorsement* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor did not appear prepared* | *Competitor was prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor did not demonstrate self-confidence* | *Competitor demonstrated self-confidence and poise* | *Competitor demonstrated self-confidence, poise, and good voice projection* | *Competitor demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Entrepreneurship Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:** Business Plan,  Community and business  relations, legal issues,  initial capital and  credit, personnel  management, financial  management marketing  management, taxes,  government regulations | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Financial Statement Analysis Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Describes each financial statement and its purpose** | *No description given* | *Description given, but not of all financial statements* | *All financial statements are described* | *Each financial statements and their purposes are described using industry terminology* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Performs financial analysis of each financial statement** | *No analysis given* | *Analysis given, but not of each financial statement* | *Each financial statement is analyzed* | *Each financial statement is analyzed, using industry terminology* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Describes financial condition of the company using insights gained from financial analysis** | *No description given* | *Financial condition is described, but no details given* | *Financial condition description is given* | *Financial condition is described, using insights gained from analysis, using industry terminology* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Offers guidance for business decision making** | *No guidance given* | *Guidance is given, with little details* | *Guidance is given for future decisions of the business* | *Guidance is given about future decisions, based on the analysis, and using industry terminology* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Future Business Educator Pre-Judged Lesson Plan Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Preliminary Information Included, Documents are free of spelling, punctuation, and grammatical errors** | *Three or more errors* | *Two errors* | *No spelling errors, and not more than 1 punctuation or grammatical error* | *No spelling or grammatical errors, and not more than 1 punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Business and Academic Standards** | *No standards identified* | *Standards are identified, but not business or academic related* | *Standards are identified, either business OR academic* | *Business standards are identified and connected to common core academic standards* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Objectives (Competencies & Presentation Indicator)** | *No objectives listed* | *Objectives are identified, may not be specific & measurable* | *Objectives are identified and are specific and measurable* | *Objectives are identified and relate to meaningful skills or concepts essential to student learning* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Outcome & Measurement** | *No outcome or measurement listed* | *Outcome and measurement are listed* | *The measurement of the outcome reflects objectives* | *The measurement of outcome reflects a variety of assessment types and/or methods* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Resources & Materials** | *Resources & materials are not listed or not appropriate* | *Resources & materials are listed, not effectively implemented* | *Range of resources and materials are listed with specific citation information* | *Resources and materials are selected and/or designed to meet diverse learning needs* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Instructional Activities** | *Plan of activities is so vague or generalized that it is unusable* | *Plan of activities lack elements or details for effective delivery* | *Plan of activities is clear and designed to promote critical thinking, problem solving or creativity* | *Plan of activities utilizes multiple strategies and includes guiding questions appropriate for engaging students in higher-level thinking* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Pre-judge Total (50 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Future Business Educator Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrated knowledge of subject matter** | *No knowledge of the subject matter demonstrated* | *Demonstrated limited understanding of the subject matter* | *Demonstrated understanding of the subject matter* | *Demonstrated extensive understanding of the subject matter* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presented material met the objectives of the lesson plan** | *Presented material was not included* | *Presented material was included, but not connected to the lesson plan objectives* | *Presented material was included and connected to the lesson plan objectives* | *Materials meet the objectives and accommodate learner differences* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presented material appropriate for audience and subject** | *Activities/materials are not included or not appropriate for the grade level or topic* | *Activities/materials are included but do not give students clear opportunities for guided practice* | *Activities/materials are included and give students opportunities for practice* | *Activities/materials engage and motivate students with opportunities to demonstrate skills* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presented interesting, motivating and creative lesson plan** | *Lesson plan is unorganized* | *Lesson plan is organized* | *Lesson plan is organized; and interesting, motivating, OR creative* | *Lesson plan is organized, interesting, motivating, and creative and presented professionally* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Presentation Delivery** | | | | | |
| **Demonstrates proper greeting, introduction, and closing** | *Competitor does not use proper greeting, introduction, OR closing* | *Competitor greeting, introduction, OR closing was weak* | *Competitor has strong greeting, introduction, AND closing* | *Competitor is creative in their introduction of themselves and closing* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates strong self-confidence, appropriate assertiveness, and enthusiasm** | *Competitor did not demonstrate self-confidence, assertiveness, OR enthusiasm* | *Competitor demonstrated minimal self-confidence, assertiveness, AND enthusiasm* | *Competitor used strong eye contact, appropriate assertiveness, AND enthusiasm* | *Competitor led the interview process and effectively used interview time* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates proper verbal and nonverbal communication skills** | *Verbal AND nonverbal communication skills are inappropriate* | *Verbal and/or nonverbal communication skills are weak or distracting* | *All questions were clearly answered using good grammar and appropriate body language* | *Verbal communication skills are excellent; nonverbal communication is natural* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Lesson Plan** | | | | | |
| **Student brought lesson plan** | No lesson plan was brought | | Lesson plan was brought | |  |
| 0 points | | 5 points | |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Future Business Leader Pre-Judged Materials Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Cover Letter: States award applying for** | *No award stated* | *Award stated does not match qualification* | *States award and shows match of award to qualifications* | *States award and shows match of award to qualifications with demonstrated experience* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Cover Letter: Promotes self in letter – lists skills, achievements, volunteerism, experience, etc.** | *No self-promotion included* | *Describes skills and academic achievements, but no volunteerism or experience included* | *Describes skills, academic achievements, and volunteerism or experience* | *Describes skills, academic achievements, and multiple volunteerism or experiences* |  |
| 0 points | 1-3 points | 4-6 points | 7-8 points |
| **Cover Letter: States that the resume is included with the letter and asks for interview** | *No resume statement nor interview requested* | *States resume included but does not ask for interview* | *States resume is included and asks for interview* | *States resume is included, asks for interview, provides opportunity to request more information* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Resume: Targets award on cover letter** | *No award targeted* | *Targeted award does not match cover letter* | *Targeted award matches cover letter* | *Resume supports targeted award on cover letter* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Resume: Reader friendly – categories can be found easily, white space utilized, professional fonts and font sizes** | *Resume is unreadable* | *Resume design is distracting* | *Resume is reader friendly* | *Resume is professional in design for targeted award* |  |
| 0 points | 1-3 points | 4-6 points | 7-8 points |
| **Resume: Includes education, activities, and volunteerism or experience information** | *No education, activities, volunteerism, experience information listed* | *Two sections included* | *Three sections included* | *Three or more sections support targeted award* |  |
| 0 points | 1-3 points | 4-6 points | 7-8 points |
| **Resume: Brief, concise information** | *Resume is longer than two pages* | *Information provided, but in paragraph form* | *Sections are clearly identified with organized information* | *Clearly identified and organized information in each section supports targeted award* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Spelling & Grammar: Documents are free of spelling, punctuation, and grammatical errors** | *Three or more errors* | *Two errors* | *No spelling errors, and not more than 1 punctuation or grammatical error* | *No spelling or grammatical errors, and not more than 1 punctuation error* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Pre-judge Total (50 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Future Business Leader Presentation Interview Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Illustrates participation in and leadership experiences in FBLA** | *Has not been involved in FBLA other than to pay membership dues and attend one state/national conference* | *Has limited participation in FBLA activities OR has had limited FBLA leadership opportunities* | *Can communicate participation in FBLA throughout high school and discuss leadership experiences in FBLA* | *Can explain how participation and leadership experiences in FBLA have transferred to other areas of life* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Explains participation in other school and/or community organizations** | *No evidence of participation in other school and/or community organizations* | *Participates in only one additional school and/or community organization other than FBLA* | *Explains participation in other school and/or community organizations* | *Explains how participation in FBLA has complemented or enhanced other school and/or community organizations* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Explains and shows areas of outstanding achievement** | *No other achievements outside of FBLA* | *Has limited areas of outstanding achievement other than FBLA* | *Can explain and show areas of outstanding achievement* | *Can explain how participation in FBLA has complemented or enhanced other areas of outstanding achievement* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Indicates understanding of career knowledge and career plans** | *No career plans at this time* | *May have an idea for a career but has developed no solid plans OR obtained any career knowledge* | *Knows career plans and shows some evidence that the career knowledge has been obtained* | *Can discuss how the career plans were decided and how the plans will be achieved. Can also discuss how the career knowledge was acquired and how it will be used* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Delivery** | | | | | |
| **Demonstrates proper greeting, introduction, and closing** | *Competitor does not use proper greeting, introduction OR closing* | *Competitor greeting, introduction, OR closing was weak* | *Competitor has strong greeting, introduction AND closing* | *Competitor is creative in their introduction of themselves and asks for or provides follow-up action in the conclusion* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Demonstrates strong self-confidence, appropriate assertiveness, and enthusiasm** | *Competitor did not demonstrate self-confidence, assertiveness, OR enthusiasm* | *Competitor demonstrated minimal self-confidence, assertiveness, AND enthusiasm* | *Competitor used strong eye contact, appropriate assertiveness, AND enthusiasm* | *Competitor led the interview process and effectively used interview time* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates proper verbal and nonverbal communication skills** | *Verbal AND nonverbal communication skills are inappropriate* | *Verbal and/or nonverbal communication skills are weak or distracting* | *All questions were clearly answered using good grammar and appropriate body language* | *Verbal communication skills are excellent; nonverbal communication is natural* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Application Materials** | | | | | |
| **Student brought application materials to interview** | No materials were brought | | Materials were brought | |  |
| 0 points | | 5 points | |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Graphic Design Pre-Judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Theme** | *Topic is not addressed* | *At least one of the promotional materials addresses the topic* | *All materials address the topic* | *All promotional materials show the fully and properly developed theme/topic* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Elements included** | *Elements are not suitable or appropriate* | *Elements are appropriate but do not direct the audience to a specific item* | *Elements are suitable and appropriate* | *Elements are suitable, appropriate and directed towards a specific audience* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Layout** | *Does not create interest or desire for the design* | *Has two or more features of the design that have balance* | *Layout has direction* | *All items of layout demonstrate direction and balance* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Fonts and type style** | *Inconsistent and/or inappropriate* | *Uses consistent fonts* | *The fonts and type styles are appropriate for the design* | *The fonts and type style support the look and feel of the overall image* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Format** | *Inconsistent and/or inappropriate* | *Format is consistent throughout the materials* | *Format is appropriate for the intended audience* | *Format is consistent and appropriate and enhances aesthetic appeal* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Graphic Design** | *Lacks creativity* | *Shows support of the topic* | *Shows creativity* | *Shows creativity, originality, and supports topic* |  |
| 0 points | 1-5 points | 6-10 points | 11-15 points |
| **Attention and eye appeal** | *Lacks eye appeal* | *Has one element that grabs attention* | *Is appealing to look at* | *Catches the attention and eye appeal of the audience* |  |
| 0 points | 1-5 points | 6-10 points | 11-15 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Graphic Design Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Description of the event topic and materials** | *Materials not described and/or one or more elements are missing or incomplete* | *Event topic and at least one of the materials described* | *Event topic and all materials described* | *All materials and event topic described, and the competitors connect the different pieces together* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Explains the design and development process** | *No explanation or description of the design and development process* | *Explains the design OR development process* | *Explain both the design and the development process* | *Expert industry explanation of both design and development process* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Create interest and desire for the design** | *Does not create interest or desire for the design* | *Describes two or more features of the design that would assist in selling the product* | *Describes four or more features of the design that would assist in selling the product* | *Describes at least four features that would assist in selling the product and identify how the design is connected to the brand of the company* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Consistency in graphic design to theme** | *Consistency in graphic design to theme not addressed* | *Explains how graphic design is consistent with theme* | *Demonstrates with visual aids the consistency between graphic design and theme* | *Emphasize interpretation of the topic and design as it relates to graphic design and theme including use of visual aids* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Help Desk Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Communicates position on role play scenario** | *No position communicated* | *Communicates position not related to problem* | *Communicates position on problem* | *Communicates in a professional manner position on problem in scenario* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Displays empathy/diplomacy when responding to role play scenario** | *No empathy or diplomacy displayed* | *Empathy or diplomacy displayed in response to role play scenario* | *Empathy and diplomacy displayed in response to role play scenario* | *Display of empathy and diplomacy skills add to resolution of role play scenario* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Shows knowledge of terminology and components related to the role play** | *No understanding of the role play demonstrated* | *Terminology is presented but not expanded on* | *Clear understanding of terminology and implementation into presentation* | *Terminology is communicated clear enough for client (judge) to proceed on their own* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates conflict resolution and closure to the role play** | *No closure was provided* | *Situation was closed OR conflict was resolved* | *Conflict was resolved, the situation has closure* | *Conflict was resolved, the situation has closure, and client (judge) is satisfied* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor did not appear prepared* | *Competitor was prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor did not demonstrate self-confidence* | *Competitor demonstrated self-confidence and poise* | *Competitor demonstrated self-confidence, poise, and good voice projection* | *Competitor demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Hospitality & Event Management Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Manage strategic plan / hospitality marketing concepts / markets & customers / operation & management / customer service / human resources / hotel sales / project management / financial resources / meeting design & layout / site selection & management / marketing / communication & professionalism / legal issues, financial management & budgeting / current trends / environmental, ethical, & global issues / train & manage staff & volunteers / design the program / manage stakeholder relationships / engage speakers & performers / food & beverage sales / management movement of attendees | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
|  | | | | | |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Impromptu Speaking Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Incorporates provided topic** | *Provided topic is not mentioned in speech* | *Topic is not clearly incorporated into speech* | *Topic was clearly incorporated into speech* | *Topic was clearly incorporated and expanded thoroughly throughout the speech* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Identify and execute a consistent theme** | *No theme presented* | *Theme was identified, but not consistent throughout speech* | *Theme identified and consistent throughout speech* | *Personal stories are utilized to expand on the central theme* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Include accurate and appropriate supporting information** | *No supporting information provided OR inappropriate material used* | *One example of supporting information provided* | *Multiple examples of supporting information provided* | *Multiple examples of supporting information included to develop and enhance the speech* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Introduce the topic immediately**  **(Introduction)** | *Topic was not introduced* | *Introduction was not clearly presented* | *Introduction was clearly presented, and topic was defined immediately* | *Introduction was clearly presented, and topic was defined immediately with an effective transition into the speech body* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Support the topic throughout**  **(Body)** | *Speech did not have a topic* | *Multiple topics presented without clear connections* | *Central topics were identified, connected, and supported throughout the speech* | *Smooth transitions were effectively utilized to support the central topic* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Provide effective conclusion**  **(Closing)** | *Speech did not have a conclusion* | *Conclusion was not clearly presented* | *Effective conclusion was presented* | *Conclusion provides connection to entire presentation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Delivers quality extemporaneous presentation** | *Does not address audience at all* | *Reads speech directly from notes with minimal eye contact* | *Glances at notes occasionally while keeping appropriate eye contact with audience* | *Glances at notes occasionally, keeps appropriate eye contact, and utilizes appropriate body language and hand gestures* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor did not demonstrate self-confidence* | *Competitor demonstrated self-confidence and poise* | *Competitor demonstrated self-confidence, poise, and good voice projection* | *Competitor demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**International Business Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Basic international concepts, ownership and  management,  marketing, finance,  communication (including  culture and language),  ethics, taxes and  government regulations,  currency exchange,  international travel, career  development | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Introduction to Business Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the event topic in presentation** | *No understanding of event topic OR incorrect topic used* | *Understanding of topic inconsistent from the event guidelines* | *Demonstrates the topic throughout presentation* | *Demonstrates use of industry terminology throughout presentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Describes the purpose with a logical sequence of ideas** | *No evidence of purpose and logical sequence* | *Purpose stated OR logical sequence of ideas given* | *Purpose is described using a logical sequence of ideas* | *Purpose is well-defined and in a logical sequence of ideas* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Summarizes information from the event topic and identifies recommendations** | *No summary or recommendations identified* | *Recommendations or summary provided, but plan not developed* | *Summary was effective and logical recommendations developed* | *Summary provided logical connection to all aspects of the event topic through entire presentation, with feasible recommendations identified* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Technology demonstrates proper formatting, design elements, and business presentation features** | *No use of technology or design* | *Proper formatting and design elements are consistent with theme* | *Demonstrates with visual aids proper formatting and design elements* | *Emphasize interpretation of the topic through proper formatting and design of the presentation* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Uses suitable and accurate statements of information in presentation** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Introduction to Event Planning Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Customer service skills / management skills / event staffing / legal aspects / convention management / designing & executing an event / crowd control / pricing / careers in event planning / supply chain management | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Introduction to Programming Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| Code Quality | | | | | |
| **Appropriate use of comments, naming conventions, and proper formatting** | *No commentary provided* | *Commentary provided but is not logical* | *Commentary provided assists the user throughout the demonstration* | *Commentary provided is logical, useful, and complete* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Appropriate use of classes, modules, and/or components** | *Identifiers not used* | *Identifiers are used for programming elements but are incorrectly placed* | *Identifiers are used and are accurate in all instances* | *Identifiers exhibit an advanced knowledge of programming* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| User Experience | | | | | |
| **User interface is intuitive or clear instructions are provided** | *No instructions provided and is not intuitive* | *Instructions provided or app is not intuitive* | *Appropriate & clear instructions are provided* | *Program is intuitive and clear instructions are provided* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Users can easily navigate between pages** | *No help menu or navigation system incorporated* | *Includes basic help menu and usable navigation* | *Interface contains no spelling errors, has interactive help menu, and has no navigation errors* | *Program use also includes an intelligent feature such as an interactive Q&A* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **User input is validated** | *User input isn’t validated* | *User input is somewhat validated* | *User input is validated* | *Input validation applied on both syntactical and semantic levels* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| Functionality | | | | | |
| **Program addresses all parts of the prompt** | *Program does not address the topic/problem* | *Program addresses the topic/problem at a minimal level* | *Program fully addresses the topic/problem* | *Program fully addresses the topic/problem, and the correlation is explained in the instructions* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Program generates a presentable report** | *Output reports are not accurate or not available* | *Output reports are not sufficient to analyze data* | *Output reports are error free and provide all necessary information to analyze data* | *Output reports allow user to customize and analyze information* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Data storage is persistent** | *Where data is stored is unclear* | *Where data is stored may not be secure* | *Data storage is clear, and storage is secure* | *Data storage includes dynamic backup feature* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Introduction to Social Media Strategy Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the event topic** | *No understanding of event topic OR incorrect topic used* | *Understanding of topic inconsistent during the presentation* | *Demonstrates the topic throughout presentation* | *Demonstrates use of industry terminology and expertise throughout presentation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrate knowledge of a social media strategy and metrics throughout** | *No knowledge demonstrated* | *Unclearly demonstrated knowledge of social media or metrics* | *Demonstrates knowledge of social media and metrics* | *Demonstrates knowledge of social media strategies and metrics with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Explains the design and development process** | *No explanation or description of the design and development process* | *Explains the design OR development process* | *Explains both the design and the development process* | *Expert industry explanation of both design and development process* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Incorporates campaign into presentation** | *Does not present campaign* | *Campaign is presented but contains less than 3 models of social media OR contains 3 models that are not well developed* | *Campaign is presented with 3 models of social media and is well developed* | *Campaign is presented with 3 models of social media and is fully developed* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Job Interview Pre-Judged Materials Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Cover Letter: States job applying for** | *No job stated* | *Job stated does not match qualification* | *States job and shows match of award to qualifications* | *States job and shows match of job to qualifications with demonstrated experience* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Cover Letter: Promotes self in letter – lists skills, achievements, volunteerism, experience, etc.** | *No self-promotion included* | *Describes skills and academic achievements, but no volunteerism or experience included* | *Describes skills, academic achievements, and volunteerism or experience* | *Describes skills, academic achievements, and multiple volunteerism or experiences* |  |
| 0 points | 1-3 points | 4-6 points | 7-8 points |
| **Cover Letter: States that the resume is included with the letter and asks for interview** | *No resume statement nor interview requested* | *States resume included but does not ask for interview* | *States resume is included and asks for interview* | *States resume is included, asks for interview, provides opportunity to request more information* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Resume: Targets job on cover letter** | *No job targeted* | *Targeted job does not match cover letter* | *Targeted job matches cover letter* | *Resume supports targeted job on cover letter* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Resume: Reader friendly – categories can be found easily, white space utilized, professional fonts and font sizes** | *Resume is unreadable* | *Resume design is distracting* | *Resume is reader friendly* | *Resume is professional in design for targeted award* |  |
| 0 points | 1-3 points | 4-6 points | 7-8 points |
| **Resume: Includes education, activities, and volunteerism or experience information** | *No education, activities, volunteerism, experience information listed* | *Two sections included* | *Three sections included* | *Three or more sections support targeted job* |  |
| 0 points | 1-3 points | 4-6 points | 7-8 points |
| **Resume: Brief, concise information** | *Resume is longer than two pages* | *Information provided, but in paragraph form* | *Sections are clearly identified with organized information* | *Clearly identified and organized information in each section supports targeted job* |  |
| 0 points | 1 point | 2-3 points | 4 points |
| **Spelling & Grammar: Documents are free of spelling, punctuation, and grammatical errors** | *Three or more errors* | *Two errors* | *No spelling errors, and not more than 1 punctuation or grammatical error* | *No spelling or grammatical errors, and not more than 1 punctuation error* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Pre-judge Total (50 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Job Interview Presentation Interview Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates the ability to understand and respond to interview questions** | *Does not answer questions* | *Answers are not relevant to questions asked* | *Answers are relevant to the questions asked* | *Answers are relevant and fully support knowledge of position/duties* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Relates previous experiences/activities with position’s duties and skills necessary to succeed** | *No evidence of previous experience/activities* | *One previous experience/activity mentioned but not related to position’s duties or skills necessary for success* | *One previous experience/activity mentioned and is clearly related to position’s duties or skills necessary for success* | *Multiple previous experiences/activities mentioned and are clearly related to position’s duties or skills necessary for success* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Possesses knowledge about the position and career field** | *No evidence of position or career field knowledge* | *Has limited knowledge of the organization or understanding of the position* | *Comprehensive knowledge of the organization or understanding of the position demonstrated* | *Extensive knowledge of both the organization and career field demonstrated* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Asks questions that demonstrate an interest in the organization and understanding of the position** | *No questions asked* | *Questions asked, but is not related to the organization or understanding of the position* | *Questions asked that are related to the organization or understanding of the position* | *Questions asked that are directly related to both the organization and understanding of the position* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Delivery** | | | | | |
| **Demonstrates proper greeting, introduction, and closing** | *Competitor does not use proper greeting, introduction, OR closing* | *Competitor greeting, introduction, OR closing was weak* | *Competitor has strong greeting, introduction, AND closing* | *Competitor is creative in their introduction of themselves and asks for or provides follow-up action in the conclusion* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Demonstrates strong self-confidence, appropriate assertiveness, and enthusiasm** | *Competitor did not demonstrate self-confidence, assertiveness, OR enthusiasm* | *Competitor demonstrated minimal self-confidence, assertiveness, AND enthusiasm* | *Competitor used strong eye contact, appropriate assertiveness, AND enthusiasm* | *Competitor led the interview process and effectively used interview time* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates proper verbal and nonverbal communication skills** | *Verbal AND nonverbal communication skills are inappropriate* | *Verbal and/or nonverbal communication skills are weak or distracting* | *All questions were clearly answered using good grammar and appropriate body language* | *Verbal communication skills are excellent; nonverbal communication is natural* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Application Materials** | | | | | |
| **Student brought application materials to interview** | *No materials were brought* | | *Materials were brought* | |  |
| 0 points | | 5 points | |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Local Chapter Annual Business Report Pre-judged Report Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Include “State of the Chapter” remarks to current member by chapter president.**  **Report on membership numbers and size of school and community.** | *This section is missing in the report* | *Part of this information is missing* | *All the information is included and easy to find* | *All the information is included, easy to find, and additional school and/or community information is given* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Program of Work** | *Program of Work not included in report* | | *Program of Work included in report* | |  |
| 0 points | | 10 points | |
| **Report activities to benefit chapter and its members:**   * **Recruitment** * **Leadership Development** * **Career Exploration & Preparation** * **Business Partnerships** * **Chapter Fundraising** * **Public Relations & Chapter Publicity** | *This section is missing in the report* | *There is at least one activity listed in four of the components* | *There is at least one activity mentioned in each component listed in this section* | *Multiple activities are reported in all components listed* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Describe activities to benefit other individuals and organizations:**   * **State & National Projects** * **Other community service projects** | *This section is missing in the report* | *There is at least one activity listed in one component* | *There is at least one activity mentioned in each component listed in this section* | *Multiple activities are reported in all components listed* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Include conferences attended and recognition received:**   * **Participation in FBLA conferences** * **Other chapter and individual recognitions earned** * **Competitive event winners and participation** | *This section is missing in the report* | *There is at least one activity listed in one component* | *There is at least one activity mentioned in each component listed in this section* | *Multiple activities are reported in all components listed* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Report Format** | | | | | |
| **Guidelines followed and report arranged according to rating sheet (See above Expectation Items)** | *Missing one or more sections and/or does not follow rating sheet* | *All information presented, but order inconsistent with rating sheet* | *Information arranged according to rating sheet* | *Presented in the correct order and includes written transitions between sections* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Format and design a business report** | *Does not format document* | *Inconsistent formatting, excessive white space, and/or unrelated graphics and/or photos* | *Consistent formatting throughout the report* | *Utilizes full bleed, effective use of space, related defined graphics, and consistent formatting* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Include correct grammar, punctuation, and spelling** | *More than 5 grammar, punctuation, or spelling errors* | *3-4 grammar, punctuation, or spelling errors* | *No spelling errors, and not more than 2 grammar or punctuation errors* | *No spelling error, and not more than 1 grammar or punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Report Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Management Information Systems Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Business size and scope / systems analysis and design / object-oriented analysis and design / user interfaces / system controls / defining systems | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Marketing Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Basic marketing fundamentals / economics / selling & merchandising / channels of distribution / marketing, information research, & planning / promotion & advertising media / legal, ethical, & social marketing aspects / e-commerce | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Staff Only:** Penalty Points (5 points for dress code penalty and/or 5 points for late arrival penalty) | | | | |  |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Mobile Application Development Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| Design and Code Quality | | | | | |
| **Planning Process** | *No explanation or description of the planning process* | *Explains the process but does not share tangible planning documents* | *Explains the process and shares tangible planning documents* | *Explains process using industry terminology and displays tangible planning documents* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Appropriate use of classes, modules, and/or components** | *No use of classes, modules, or components* | *Use of classes, modules, and/or components* | *Appropriate use of classes, modules, and/or components* | *Expert use of classes, modules, and/or components* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Appropriate use of mobile app architectural patterns** | *No use of architectural patters* | *Unclear use of architectural patterns* | *Appropriate use of architectural patterns* | *Expert use of architectural patterns* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **User Experience** | | | | | |
| **Users can easily navigate between pages** | *App navigation is unclear* | *App navigation contains errors* | *App navigation is clear and contains no more than one error* | *App navigation is error free and can be used without instruction* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **User interface is intuitive or clear instructions are provided** | *No instructions provided and is not intuitive* | *Instructions provided or app is not intuitive* | *Appropriate & clear instructions are provided* | *App is intuitive and clear instructions are provided* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Icons/graphical elements are appropriate and consistent** | *App does not have a custom icon or graphics* | *App has a basic custom icon and graphics* | *App has an icon that tells something about the app* | *App has an icon that tells something about the app and is integrated into app graphics* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **User input is validated** | *User input isn’t validated* | *User input is somewhat validated* | *User input is validated* | *Input validation applied on both syntactical and semantic levels* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| Application Functionality | | | | | |
| **Program addresses all parts of the prompt** | *Application does not address the topic/problem* | *Application addresses the topic/problem at a minimal level* | *Application fully addresses the topic/problem* | *Application fully addresses the topic/problem, and the correlation is explained in the instructions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Integrated with social media** | *Social media is not incorporated* | *One social media platform is incorporated* | *Two or more social media platforms are incorporated* | *App is integrated to work directly with at least one social media application* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Documentation and copyright compliance** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Mobile Application Development Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| Design and Code Quality | | | | | |
| **Planning Process** | *No explanation or description of the planning process* | *Explains the process but does not share tangible planning documents* | *Explains the process and shares tangible planning documents* | *Explains process using industry terminology and displays tangible planning documents* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Appropriate use of classes, modules, and/or components** | *No use of classes, modules, or components* | *Use of classes, modules, and/or components* | *Appropriate use of classes, modules, and/or components* | *Expert use of classes, modules, and/or components* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Appropriate use of mobile app architectural patterns** | *No use of architectural patters* | *Unclear use of architectural patterns* | *Appropriate use of architectural patterns* | *Expert use of architectural patterns* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **User Experience** | | | | | |
| **Users can easily navigate between pages** | *App navigation is unclear* | *App navigation contains errors* | *App navigation is clear and contains no more than one error* | *App navigation is error free and can be used without instruction* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **User interface is intuitive or clear instructions are provided** | *No instructions provided and is not intuitive* | *Instructions provided or app is not intuitive* | *Appropriate & clear instructions are provided* | *App is intuitive and clear instructions are provided* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Icons/graphical elements are appropriate and consistent** | *App does not have a custom icon or graphics* | *App has a basic custom icon and graphics* | *App has an icon that tells something about the app* | *App has an icon that tells something about the app and is integrated into app graphics* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **User input is validated** | *User input isn’t validated* | *User input is somewhat validated* | *User input is validated* | *Input validation applied on both syntactical and semantic levels* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| Application Functionality | | | | | |
| **Program addresses all parts of the prompt** | *Application does not address the topic/problem* | *Application addresses the topic/problem at a minimal level* | *Application fully addresses the topic/problem* | *Application fully addresses the topic/problem, and the correlation is explained in the instructions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Integrated with social media** | *Social media is not incorporated* | *One social media platform is incorporated* | *Two or more social media platforms are incorporated* | *App is integrated to work directly with at least one social media application* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Documentation and copyright compliance** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Parliamentary Procedure Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Motions Classification** | **Comments** | **Not Completed** | **Completed** | **Completed & Correct** | **Points Earned** |
| **Main Motion** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Subsidiary Motion** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Privileged Motion** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Incidental Motion** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Bring Again Motion** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Business of Meeting** | | | | | |
| **Problem Addressed** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Proper Use of Parliamentary Terms** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Voices projected and Expressions Clear** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Presiding Official Remained Impartial** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Members took initiative in meeting** |  | *0 points* | *1-5 points* | *6-10 points* |  |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |

**Partnership with Business Project Pre-judge Report Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Goals**  Project has specific partnership goals involving a business and FBLA chapter | *This partnership does not involve a FBLA chapter and a business* | *Partnership goals are listed but not well defined* | *Project has specific partnership goals* | *Project has quantitatively defined goals and indicate future activities or steps that could be taken to further the work started* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Roles & Responsibilities**  Explain the responsibilities of the business and chapter leaders | *Roles & responsibilities were not explained or included* | *Roles & responsibilities of business & chapter leaders along with their degree of involvement was included but not explained in detail* | *Roles & responsibilities of business & chapter leaders along with their degree of involvement was included and explained* | *Roles & responsibilities of business & chapter leaders along with their degree of involvement was included, explained and evident throughout the entire project* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Planning, Development, and Implementation**  Describe planning, development, and implementation of project | *Planning is not evident or included* | *Planning explanation is not clearly described* | *Planning activities/steps are clearly described* | *Planning activities/steps are clearly described including rationale with evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Development is not evident or included* | *Development explanation is not clearly described* | *Development activities/steps are clearly described* | *Development activities/steps are clearly described including rationale with evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Implementation is not evident or included* | *Implementation explanation is not clearly described* | *Implementation activities/steps are clearly described* | *Implementation activities/steps are clearly described including rationale with evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Publicity**  Provide examples of publicity and recognition for the project | *No evidence of publicity received* | *Information about publicity included in the report without evidence* | *Information about publicity included in the report with evidence* | *Information about multiple examples of publicity included in the report with evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Outcomes**  Discuss benefits and concepts learned from the partnership and degree of impact on both partners because of project | *No benefits, concepts learned, or impact is stated* | *Benefits, concepts learned, or impact are not all explained* | *Benefits, concepts learned, and degree of impact are all included* | *Benefits, concepts learned, and degree of impact are all included and explained with evidence for both partner and FBLA chapter* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Evaluation**  Evaluate the project for its impact on the chapter, business, and community | *No evidence of project evaluation is provided* | *Report shows partial evaluations for its impact on the chapter, business, and community* | *Report shows thorough evaluations for its impact on the chapter, business, and community* | *Report shows thorough evaluations for its impact on the chapter, business, and community as well as plans or recommendations for the future* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Report Format** | | | | | |
| **Report is arranged in the correct order and length according to the guidelines** | *Missing one or more sections and/or does not follow rating sheet or exceeds the limit of 17 pages total* | *All information presented, but order inconsistent with rating sheet* | *Information arranged according to rating sheet and page limits* | *Presented in the correct order with clear written transitions between sections* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Format and design of the report** | *Report is not formatted* | *Inconsistent formatting, excessive white space, and/or unrelated graphics and/or photos* | *Consistent formatting throughout the report* | *Consistent formatting throughout including advanced skills such as full bleed, effective use of space, related defined graphics, and consistent formatting* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Include correct grammar, punctuation, and spelling** | *More than 5 grammar, punctuation, or spelling errors* | *3-4 grammar, punctuation, or spelling errors* | *No spelling errors, and not more than 2 grammar or punctuation errors* | *No spelling error, and not more than 1 grammar or punctuation error* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Report Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Public Service Announcement Pre-Judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Learning Objective**  Demonstrates understating of the topic and creates an objective for the intended audience | *No understanding of event topic OR incorrect topic used, and no objective created* | *Unclear understanding of the topic with or without a learning objective* | *Clear understanding of the topic with a learning objective* | *Expert understanding of the topic with a learning objective for the intended audience* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Research**  Explain the major findings from the topic research | *No explanation of research or findings* | *Unclearly explains findings from topic research* | *Clearly explains findings from topic research* | *Clearly explains the finding from topic research with provided evidence for support* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Script**  Describe the design development and script writing process | *No description of design development and script writing* | *Unclearly describes the design development and the script writing process* | *Clearly describes the design development and script writing process* | *Clearly describes the design development and the script writing process with supporting evidence* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Techniques**  Explain video and audio techniques used to create the PSA | *No explanation of use or implementation of audio or video* | *1-2 techniques used to create the PSA* | *3-4 techniques used to create the PSA and described* | *5 or more techniques used to create the PSA and described using expert terminology* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Equipment & Software**  Explain at least 3 types of equipment and/or software used to create PSA | *No explanation of equipment and software* | *1 form of equipment or software utilized to create the PSA* | *2 forms of equipment or software utilized to create PSA* | *3 or more forms of equipment or software were used to create the PSA and described using expert terminology* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Copyright/Sources**  Copyright and source information is noted and documented, and video content is original | *Copyright and source information not addressed or addressed incorrectly AND video content is not original* | *Material violates copyright guidelines; sources are not addressed OR video content is not original* | *Copyright and source information is documented, and video content is original* | *Copyright compliance and source information is documented using visual representation, and video content is original* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **PSA Video Submission** | *PSA is not submitted according to instructions* |  |  | *PSA is submitted according to instructions* |  |
| 0 points |  |  | 10 points |
| **Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Public Speaking Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Topic**  Incorporates provided topic | *Provided topic is not mentioned in speech* | *Topic is not clearly incorporated into speech* | *Topic was clearly incorporated into speech* | *Topic was clearly incorporated and expanded thoroughly throughout the speech* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Theme**  Identify and execute a consistent theme | *No theme presented* | *Theme was identified, but not consistent throughout speech* | *Theme identified and consistent throughout speech* | *Personal stories are utilized to expand on the central theme* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Introduction**  Introduce the topic immediately | *Topic was not introduced* | *Introduction was not clearly presented* | *Introduction was clearly presented, and topic was defined immediately* | *Introduction was clearly presented, and topic was defined immediately with an effective transition into the speech body* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Supporting Information (Body)**  Include accurate and appropriate supporting information such as research | *Speech did not include supporting information* | *Speaker included one example of supporting information* | *Speaker included two examples of supporting information* | *Speaker included three or more examples of supporting information* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Conclusion**  Provide effective conclusion connected to the topic & theme | *Speech did not have a conclusion* | *Conclusion was not clearly presented* | *Effective conclusion was presented* | *Conclusion provides connection to entire presentation* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Speech Delivery**  Deliver speech with varied facial expressions, eye contact, good posture, voice projection, self-confidence, and poise | *Does not have varied facial expressions and/or poor posture* | *Minimal varied facial expressions and/or poor posture* | *Appropriate varied facial expressions and posture* | *Appropriate varied facial expressions and posture that keeps audience fully engaged* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Does not make eye contact* | *Minimal eye contact* | *Appropriate eye contact* | *Appropriate eye contact and didn’t use notecards* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Does not have voice projection* | *Minimal voice projection* | *Appropriate voice projection* | *Appropriate voice projection and diction* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Sales Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presents appropriate greeting** | *No introduction was presented* | *The conversation began, but the customer (judge) had to start the presentation* | *The conversation was initiated by the competitor(s)* | *Competitor(s) is creative in their introduction and led to a seamless transition into needs determination* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Able to determine needs** | *No questions were utilized to determine needs* | *Competitor(s) ask questions, but specific needs are not determined* | *Competitor(s) use questions to determine the needs of the customer (judge)* | *Competitor(s) use questions to determine the need of the customer (judge) and relates the needs to the product or service* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presenting the product or service** | *No product/service was presented* | *Competitor(s) was unable to create interest in the product/service or the features* | *Competitor(s) was able to create interest in the product/service through knowledge of its features* | *Competitor(s) was able to convert unnecessary item(s) (wants) into needed item(s) (needs)* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Able to overcome objections** | *Objections were not addressed or overcome* | *One objection was overcome* | *2-3 objections were overcome* | *All objections were overcome, and sale resulted* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates suggestion selling** | *No additional items were offered* | *Additional items were suggested, but did not relate to the product/service* | *Additional items were suggested that relate to the product/service* | *Additional items were suggested that relate to product/service and enhance the sale* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Able to close the sale** | *Sale was not suggested* | *Competitor(s) asks for the sale but not all objections were addressed* | *Competitor(s) asks for the sale and there is little apprehension in agreeing* | *Competitor(s) didn’t have to ask for the sale, the presentation confirmed the customer’s (judge’s) intent to buy* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to develop relationship** | *No follow up was mentioned* | *Non-effective follow up was mentioned* | *Sale was finalized and interest in product/service was established* | *Relationship was established resulting in customer (judge) loyalty* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Social Media Strategies Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Develops a social media campaign that effectively addresses the topic for the target audience** | *Did not explain the campaign* | *Provided an unclear explanation of the social media campaign, topic for the target audience* | *Social media campaign effectively addresses the topic for the target audience* | *Social media campaign effectively addresses the topic for the target audience with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrate knowledge of social media strategies and metrics throughout** | *No knowledge demonstrated* | *Unclearly demonstrated knowledge of social media or metrics* | *Demonstrates knowledge of social media and metrics* | *Demonstrates knowledge of social media strategies and metrics with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Describe the research, methodology, design, and development used to create social media strategies** | *Research and methodology not described* | *Unclearly describes the research and methodology used to create strategies* | *Clearly describes research and methodology used to create social media strategies* | *Clearly describes the research and methodology used to create social media strategies with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Design and development process not described* | *Unclearly describes the design and development process* | *Clearly describes design and development process* | *Clearly describes the design and development with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Describes social media strategies used to create a clear call-to-action utilizing a minimum of three social media posts on multiple platforms** | *Does not present social media strategies* | *Unclearly describes the social media strategies* | *Clearly describes social media strategies used to create a clear call-to-action* | *Clearly describes the social media strategies used to create a clear call-to-action with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| *Does not include three social media posts on multiple platforms* | *Included three social media posts but not on multiple platforms* | *Included three social media posts on multiple platforms* | *Included more than three social media posts on multiple platforms with supporting evidence* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Sports & Entertainment Management Role Play Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Demonstrates understanding of the role play and defines problem(s) to be solved** | *No description or role play synopsis provided; no problems defined* | *Describes and provides role play synopsis OR defines the problem(s)* | *Describes and provides role play synopsis AND defines the problem(s)* | *Demonstrates expertise of role play synopsis AND definition of the problem(s)* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Identifies alternatives and the pro(s) and con(s) of each** | *No alternatives identified* | *Alternative(s) given but pro(s) and/or con(s) are not analyzed* | *At least two alternatives given, and pro(s) and con(s) are analyzed* | *Multiple alternatives given and multiple pros and cons analyzed for each* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Identifies logical solution and aspects of implementation** | *No solution identified* | *Solution provided, but implementation plan not developed* | *Logical solution and implementation plan provided and developed* | *Feasible solution and implementation plan developed, and necessary resources identified* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Demonstrates knowledge and understanding of the event competencies:**  Event management,  decision making, strategic planning, delegation,  leadership, ethics,  entertainment industry,  marketing and  promotion, sales,  entrepreneurship, human resources, careers | *No competencies demonstrated* | *One or two competencies are demonstrated* | *Three competencies are demonstrated* | *Four or more competencies are demonstrated* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Visual Design Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Event topic and the promotional materials** | *One or more elements are missing or incomplete* | *Event topic and at least one of the materials* | *Event topic evident in all materials* | *All materials fit the topic and all of the different pieces go together* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Includes all information required in project instructions** | *No required information is present* | *Includes one or two pieces of required information* | *Includes all information required in instructions* | *Includes additional information to enhance the materials* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Create interest and desire for the design** | *Does not create interest or desire for the design* | *Has two or more features of the design that would assist in selling the product* | *Has four or more features of the design that would assist in selling the product* | *Has at least four features that would assist in selling the product and identify how the design is connected to the brand of the company* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Inscorporates a consistency in graphic design to theme** | *Consistence in visual design to theme not addressed* | *Visual design is consistent with theme* | *All promotional materials show the consistency between visual design and theme* | *Includes additional materials not required to emphasize the visual design of the theme* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Includes correct grammar, punctuation, spelling, and information related to event topic** | *More than 5 grammar, punctuation, or spelling errors and unrelated information* | *3-4 grammar, punctuation, or spelling errors with 2-3 unrelated ideas* | *No spelling errors, 1-2 grammar or punctuation errors. All information relates to the topic* | *No spelling errors; no more than 1 grammar or punctuation error. All information relates to topic* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

We**bsite Coding & Development Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Website Coding: Style** | *Code spacing is not available. Style sheets and scripts are not used.* | *Script & style sheets are used, but not separated. Code includes some comments.* | *Appropriately uses files and separates all languages.* | *Code spacing is well thought out.* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Usability: Website usability and navigation** | *Website is not usable* | *Website usable but does not follow event guidelines* | *Website usable and meets all guidelines* | *Website contains more features than what is required in the guidelines* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Usability: Color/contrast, background, and font are appropriate for the topic** | *No design principles applied* | *Color/contrast, font, or design choice is distracting* | *Color/contrast, font, and design choice are appropriate for the concept/topic* | *Color/contrast, font, and design choice enhance the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Usability: Graphics appropriate for topic** | *No graphic design principles applied* | *Graphics are distracting* | *Graphics are appropriate for the concept/topic* | *Graphics enhance the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Fully addresses the topic** | *Topic is not followed* | *Topic is not fully addressed* | *Topic is fully addressed* | *User with no knowledge of the topic can identity based on site* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Site contains multiple elements providing evidence of coding skills** | *No evidence of website coding skill demonstrated* | *Website is designed using limited features* | *Website contains use of multiple coding skills* | *Website contains advanced coding skills* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Grammar, spelling, and punctuation** | *Website contains grammar or spelling errors* | *Website contains 3 or less spelling or grammar errors* | *Website contains one grammar and no spelling errors* | *Website is free of grammar and spelling errors* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Project Evaluation: Website is compatible with multiple platforms** | *Website is not compatible with any platforms* | *Website is only compatible with one platform* | *Website opens appropriately on at least 2 platforms* | *Website opens appropriately on more than 2 platforms* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Project Evaluation: Website interactivity functions and is error free** | *Website interactivity contains errors that prevent the execution* | *Website interactivity contains errors that did not prevent execution* | *Website interactivity is error free* | *Website interactivity is error free and enhances the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Project Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

We**bsite Coding & Development Presentation Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Website Coding: Style** | *Code spacing is not available. Style sheets and scripts are not used.* | *Script & style sheets are used, but not separated. Code includes some comments.* | *Appropriately uses files and separates all languages.* | *Code spacing is well thought out.* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Website Usability: Website usability and navigation** | *Website is not usable* | *Website usable but does not follow event guidelines* | *Website usable and meets all guidelines* | *Website contains more features than what is required in the guidelines* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Website Usability: Color/contrast, background, and font are appropriate for the topic** | *No design principles applied* | *Color/contrast, font, or design choice is distracting* | *Color/contrast, font, and design choice are appropriate for the concept/topic* | *Color/contrast, font, and design choice enhance the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Usability: Graphics appropriate for topic** | *No graphic design principles applied* | *Graphics are distracting* | *Graphics are appropriate for the concept/topic* | *Graphics enhance the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Fully addresses the topic** | *Topic is not followed* | *Topic is not fully addressed* | *Topic is fully addressed* | *User with no knowledge of the topic can identity based on site* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Site contains multiple elements providing evidence of coding skills** | *No evidence of website coding skill demonstrated* | *Website is designed using limited features* | *Website contains use of multiple coding skills* | *Website contains advanced coding skills* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Website Content: Grammar, spelling, and punctuation** | *Website contains grammar or spelling errors* | *Website contains 3 or less spelling or grammar errors* | *Website contains one grammar and no spelling errors* | *Website is free of grammar and spelling errors* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Content: Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Project Evaluation: Website is compatible with multiple platforms** | *Website is not compatible with any platforms* | *Website is only compatible with one platform* | *Website opens appropriately on at least 2 platforms* | *Website opens appropriately on more than 2 platforms* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Evaluation: Website interactivity functions and is error free** | *Website interactivity contains errors that prevent the execution* | *Website interactivity contains errors that did not prevent execution* | *Website interactivity is error free* | *Website interactivity is error free and enhances the experience for the user* |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Project Evaluation: Website elements are consistent across all pages** | Only one page is presented | Pages are not consistent | Pages are consistent | Pages are consistent and elements enhance the experience for the user |  |
| 0 points | 1-9 points | 10-16 points | 17-20 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (200 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |

**Website Design Pre-judged Rating Sheet**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Planning, Development, and Implementation**  Describe planning, development, and implementation of project | *No planning, development, and implementation process described* | *Unclearly explains or is missing either the planning, development, or implementation process* | *Clearly explains the planning, development, and implementation process* | *Clearly explains the planning, development, and implementation process including rationale with evidence* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Website Features**  Demonstrate the required elements of the project as stated in guidelines | *Website is not on topic or does not include required elements* | *Website is on topic, includes some the required elements* | *Website presented is on topic, includes all the required elements* | *Website presented is on topic, includes required elements and more* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Website UX Design**  Includes appropriate color/contrast, backgrounds, fonts, and graphics that enhance the UX design | *Does not include appropriate color/contrast, backgrounds, fonts, and graphics* | *Website includes some appropriate color/contrast, backgrounds, fonts, and graphics* | *Includes appropriate color/contrast, backgrounds, fonts, and graphics* | *Includes advanced use color/contrast, backgrounds, fonts, and graphics that enhance the UX design* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Website Content: Grammar, spelling, and punctuation** | *Website contains grammar or spelling errors* | *Website contains 3 or less spelling or grammar errors* | *Website contains one grammar and no spelling errors* | *Website is free of grammar and spelling errors* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Website Content: Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Evaluation: Website is compatible with multiple platforms** | *Website is not compatible with any platforms* | *Website is only compatible with one platform* | *Website opens appropriately on at least 2 platforms* | *Website opens appropriately on more than 2 platforms* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Evaluation: Website interactivity functions and is error free** | *Website interactivity contains errors that prevent the execution* | *Website interactivity contains errors that did not prevent execution* | *Website interactivity is error free* | *Website interactivity is error free and enhances the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Evaluation: Website elements are consistent across all pages** | *Only one page is presented* | *Pages are not consistent* | *Pages are consistent* | *Pages are consistent and elements enhance the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Evaluation:** **Description of metrics planned to use to measure the success of the website** | *Planned measure of metrics not described* | *Planned measure of metrics unclearly addressed* | *Planned measure of website metrics clearly addressed* | *Planned measure of website advanced metrics addressed and enhanced by use of industry terminology* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |
| **Web Website Design Presentation Rating Sheet** | | | | | |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Planning, Development, and Implementation**  Describe planning, development, and implementation of project | *No planning, development, and implementation process described* | *Unclearly explains or is missing either the planning, development, or implementation process* | *Clearly explains the planning, development, and implementation process* | *Clearly explains the planning, development, and implementation process including rationale with evidence* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Website Features**  Demonstrate the required elements of the project as stated in guidelines | *Website is not on topic or does not include required elements* | *Website is on topic, includes some the required elements* | *Website presented is on topic, includes all the required elements* | *Website presented is on topic, includes required elements and more* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Website UX Design**  Includes appropriate color/contrast, backgrounds, fonts, and graphics that enhance the UX design | *Does not include appropriate color/contrast, backgrounds, fonts, and graphics* | *Website includes some appropriate color/contrast, backgrounds, fonts, and graphics* | *Includes appropriate color/contrast, backgrounds, fonts, and graphics* | *Includes advanced use color/contrast, backgrounds, fonts, and graphics that enhance the UX design* |  |
| 0 points | 1-8 points | 9-12 points | 13-15 points |
| **Website Content: Grammar, spelling, and punctuation** | *Website contains grammar or spelling errors* | *Website contains 3 or less spelling or grammar errors* | *Website contains one grammar and no spelling errors* | *Website is free of grammar and spelling errors* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Website Content: Substantiates and cites sources used while conducting research** | *Sources are not cited* | *Sources/References are seldom cited to support statements* | *Professionally legitimate sources & resources that support statements are generally present* | *Compelling evidence from professionally legitimate sources & resources is given to support statements* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Website Evaluation: Website is compatible with multiple platforms** | *Website is not compatible with any platforms* | *Website is only compatible with one platform* | *Website opens appropriately on at least 2 platforms* | *Website opens appropriately on more than 2 platforms* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Website Evaluation: Website interactivity functions and is error free** | *Website interactivity contains errors that prevent the execution* | *Website interactivity contains errors that did not prevent execution* | *Website interactivity is error free* | *Website interactivity is error free and enhances the experience for the user* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Website Evaluation: Website elements are consistent across all pages** | *Only one page is presented* | *Pages are not consistent* | *Pages are consistent* | *Pages are consistent and elements enhance the experience for the user* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Website Evaluation:** **Description of metrics planned to use to measure the success of the website** | *Planned measure of metrics not described* | *Planned measure of metrics unclearly addressed* | *Planned measure of website metrics clearly addressed* | *Planned measure of website advanced metrics addressed and enhanced by use of industry terminology* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Expectation Item** | **Not Demonstrated** | **Below Expectations** | **Meets Expectations** | **Exceeds Expectations** | **Points Earned** |
| **Presentation Delivery** | | | | | |
| **Statements are well-organized and clearly stated** | *Competitor(s) did not appear prepared* | *Competitor(s) were prepared, but flow was not logical* | *Presentation flowed in logical sequence* | *Presentation flowed in a logical sequence; statements were well organized* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Demonstrates self-confidence, poise, assertiveness, and good voice projection** | *Competitor(s) did not demonstrate self-confidence* | *Competitor(s) demonstrated self-confidence and poise* | *Competitor(s) demonstrated self-confidence, poise, and good voice projection* | *Competitor(s) demonstrated self-confidence, poise, good voice projection, and assertiveness* |  |
| 0 points | 1-2 points | 3-4 points | 5 points |
| **Demonstrates the ability to effectively answer questions** | *Unable to answer questions* | *Does not completely answer questions* | *Completely answers questions* | *Interacted with the judges in the process of completely answering questions* |  |
| 0 points | 1-6 points | 7-8 points | 9-10 points |
| **Presentation Total (100 points)** | | | | |  |
| Name(s): |  | | | | |
| School: |  | | | | |
| Judge Signature: |  | | | | Date: |
| Comments: | | | | | |